



THE NAMBUCCA RIVER DISTRICT AGRICULTURAL  
ASSOCIATION LTD MACKSVILLE SHOW  
ABN: 62000883732

Postal: PO Box 58 Macksville 2447 NSW

Email: [macksvilleshow@outlook.com](mailto:macksvilleshow@outlook.com)

TRADESPACE CO-ORDINATOR: Lee Laverty 0408974275

**TRADE SPACE APPLICATION FORM – MACKSVILLE SHOW**

CONTACT NAME: .....

BUSINESS NAME: .....

ADDRESS:.....

PHONE:.....MOBILE ON GROUND:.....

EMAIL:.....

PRODUCTS OR SERVICES SOLD: .....

INSURANCE POLICY: .....EXPIRY: .....

**NOTE: All sites must be covered by current \$20 million public liability insurance, with a copy attached to this form. NO INSURANCE ATTACHED, APPLICATION WILL NOT BE ACCEPTED.**

Only outdoor sites available: 5m or 10m depth, frontage is choice of the trader  
Only 240v power in trade space area, no 3 phase power available

Power: YES / NO      Number of 240v outlet: .....      Water: YES / NO

Outdoor site, 5mt depth:    \$22 per m x..... m                    \$.....  
Outdoor site, 10mt depth:    \$24 per m x.....m                    \$.....  
Camping:                    \$25 per night per site x.....Nights \$.....

**Total inc. GST                    \$.....**

**PAYMENT OPTIONS –**

EFTPOS payments available 9am – 3pm Thurs – Sat at the show secretary’s office.

**OR**

Direct deposit payments: **BSB 533000 ACC# 32856454**

Account name: Nambucca River District Agricultural Association Ltd

Reference – Your Business Name

**TRADE SPACE CONDITIONS - FAILURE TO COMPLY WITH THE FOLLOWING CLAUSES WILL RESULT IN CANCELLATION OF SITE OR EVICTION FROM GROUNDS**

1. Food or Drink Stall Holders need not apply.
2. Stall Holders must report to Trade Space Coordinator upon arrival on grounds.
3. Charges **must be paid in full by 12pm on day one of the show**. The committee reserves the right to reallocate the space of any person/business who fails to comply.
4. All vehicles must be removed from the trade area by 9.30am Friday and Saturday.
5. **Set up times are: 9.am-4pm Thursday, 7.00am-9.00am Friday, 7.30am-9.00am Saturday**. All displays must be completed by 10am both days of Show. If the space is unoccupied by 10am both days, the committee reserves the right to re let the space.
6. The allotted area is to be used only for the purpose specified on the contract. Selling, hawking or distribution of printed or other matter is not permitted outside the area allotted.
7. No Trader shall excavate, dig or place pegs in his allotted area without obtaining permission from the Committee.
8. No Trader under any circumstances will be allotted a site in the Guild area.
9. All electrical leads must have a **current safety tag**.
10. Children under 16 years are not permitted to operate a stall.
11. NO dogs or cats are to be within the store holder's site.
12. The Show Society undertakes to rent the site/building in its present condition.
13. Public address systems, projectors or sound units must not operate at a noise level which inconveniences the showground's public address system.
14. The immediate area of stands must be maintained in a clean and tidy condition.
15. Exhibitor Gate Passes (2 only included in site fee) will be available for collection after payment.
16. The lessee and staff are to conduct themselves in an orderly and respectful manner whilst on the showground.
17. The Show Society will not, under any circumstances, be held responsible for any loss or damage to the stock in trade etc. or any part thereof, of any space holder and/or exhibitor from any cause whatever. **INSURANCE IS THE STALL HOLDERS' RESPONSIBILITY. A COPY OF THERE PUBLIC LIABILITY POLICY FOR \$20 MILLION MUST BE ATTACHED**
18. No Donation boxes or raffles
19. The association may amend terms & changes from those appearing here.
20. **If the Stall Holder cancels after the Tuesday of show week, or does not attend, the full amount for the site will be charged.**
21. 10km/h speed limits will be strictly enforced.
22. **SITE SAFETY INDUCTIONS** - Site holders are to provide documentary evidence that all their staff or volunteers have received a site specific safety induction prior to working on their site.
23. Camping on the Showground is permissible only with the consent of the Trade Space coordinator during the Show period (including setup and pull down). **CAMPING WILL ATTRACT A CHARGE AT THE CURRENT DAILY RATE \$25 PER NIGHT**. There is very limited space available for Stall Holders in which to camp. Stall Holders will be restricted to the area allocated. There are no reserved camping sites. All grey water must be collected and disposed of. It must not be released freely or directly onto the ground.
24. WH&S REQUIREMENTS – Stall Holders – All hazards (including trailer draw bars, etc.) must be clearly identified, marked and barricades installed. If star posts are to be used, safety caps must be in place on all posts used. Power leads and poles to hold leads off the ground (no leads to run along ground) must be supplied by exhibitor.
25. Please refer to the “list of Banned Items of Agricultural Shows”. List is available for download from; [www.agshowsnsw.org.au/downloads/other-forms](http://www.agshowsnsw.org.au/downloads/other-forms)

**I HAVE READ AND UNDERSTOOD THESE CONDITIONS AND AGREE TO ABIDE BY THEM.**

Signed: .....Date: .....

Print name: .....